

**Senior School Integration Aide  
Full time  
Permanent position  
Commencing Term 3, 2018 or as soon as practicable**

**(Readvertised position\*)**

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## **LOWTHER HALL**

Lowther Hall is an inclusive school for girls from Kindergarten to Year 12, committed to excellence for all. Situated in Essendon, it is the only Anglican independent school for girls in the area. The School has a maximum enrolment of 800, a size which enables each girl to be known as an individual. Lowther Hall is a learning community in which staff and students work together to achieve shared goals of improvement and innovation.

## **POSITION DESCRIPTION**

This position involves working with individual students primarily from Years 7 to 10, singly or in small groups both within and outside class to support their learning. The successful applicant should hold appropriate qualifications and experience in supporting students with special needs. Demonstrated understanding of a variety of academic, social and emotional challenges that students face would be advantageous. The successful applicant will be committed to their own learning and passionate about their field. They should demonstrate exemplary communication and record keeping skills; along with a desire to provide a balanced approach to support and assistance. The successful applicant will be a strong team player and enjoy working with others in a team environment. They should be able to demonstrate confidence assisting students with Mathematics and English from Year 7 to 10.

Support of the School's values is essential.

## **SELECTION CRITERIA**

Applicants should provide a statement of no more than 200 words outlining the ways in which they fulfil the following criteria:

1. Appropriate qualifications and experience as an Integration Aide
2. Demonstrated understanding of a variety of academic, social and emotional challenges affecting students in Years 7 - 12
3. An ability to develop productive relationships with students, staff and parents
4. Excellent organisational, administrative and presentation skills
5. Outstanding communication skills
6. High attention to detail and accuracy in record keeping
7. An understanding of the Lowther Hall context and requirements for ensuring child safety

## APPLICATIONS

Applicants for the position, Senior School Integration Aide, should include in their application the following information:

1. Full name
2. Residential/Postal address, email and phone contact details
3. Religious affiliation (optional)
4. Educational qualifications (a certified copy of Academic Transcript is required)
5. Previous work history
6. A colour photocopy of their WWC card
7. A statement of no more than 200 words addressing the selection criteria
8. The names, addresses and telephone numbers of three professional referees from whom confidential information may be sought

Applications close on Monday, 4 June 2018 and should be emailed to:

**The Principal  
Lowther Hall Anglican Grammar School  
PO Box 178  
ESSENDON VIC 3040**

Telephone: (03) 9325 5000  
Facsimile: (03) 9331 1247  
Email: [employment@lowtherhall.vic.edu.au](mailto:employment@lowtherhall.vic.edu.au)  
Website: [www.lowtherhall.vic.edu.au](http://www.lowtherhall.vic.edu.au)

\*Previous applicants need not apply.