

Duke of Edinburgh Coordinator

**Tenured position of responsibility (3 years) combined with a permanent full time teaching position in English, Mathematics, Information Technology, Science or Geography
Commencing Term 1, 2019**

LOWTHER HALL

Lowther Hall is an inclusive school for girls from Kindergarten to Year 12, committed to excellence for all. Situated in Essendon, it is the only Anglican independent school for girls in the area. The School has a maximum enrolment of 800, a size which enables each girl to be known as an individual. Lowther Hall is a learning community in which staff and students work together to achieve the shared goal of educating the whole girl for the whole of life.

POSITION DESCRIPTION

This position of responsibility is combined with a classroom teaching role and involves coordinating the Duke of Edinburgh Award Scheme within the School. All Year 9 students work towards completing the Bronze Award. The Silver and Gold awards are undertaken by a small group of students in Years 10 to 12.

The successful applicant should also be an excellent classroom practitioner whose teaching is informed by contemporary educational research. They will be committed to their own learning and professional development. Passionate about their field, they will demonstrate the ability to build a culture of success in and enjoyment of their subject by students and to ensure high standards of teaching and learning.

This position also involves pastoral care responsibilities and participation in the cocurricular program as the Duke of Edinburgh Coordinator. This will include some weekend camps.

Support of the School's values is essential.

SELECTION CRITERIA

Applicants should provide a statement of no more than 300 words which outlines the ways in which they fulfil the following criteria:

1. Familiarity with and experience in the Duke of Edinburgh Award Scheme (Gold Duke of Edinburgh an advantage)
2. Appropriate undergraduate qualifications as a Teacher of Science, Mathematics, IT, Geography or English
3. A proven record as an outstanding teacher / teacher candidate
4. Knowledge of contemporary teaching approaches
5. A proven ability to develop productive relationships with students, staff and parents
6. Excellent organisational, administrative and presentation skills
7. An understanding of the Lowther Hall context and requirements for ensuring child safety



APPLICATIONS

Applicants for this position, Duke of Edinburgh Coordinator, should include in their application the following information:

1. Full name
2. Residential/Postal address, email and phone contact details
3. Religious affiliation (optional)
4. Educational qualifications (a certified copy of Academic Transcript is required)
5. Previous work history
6. A statement of no more than 300 words addressing the selection criteria
7. A colour photocopy of VIT registration card
8. The names, addresses and telephone numbers of three professional referees from whom confidential information may be sought.

Applications close at 9:00am on Friday 10 August 2018. **They should be emailed to employment@lowtherhall.vic.edu.au and addressed to the principal.**

