

## Head of Early Years and Junior School Physical Education and Sport

**Type: Permanent**  
**Mode: 0.8 FTE to full time**  
**Start Date: Term 1 2018**

---

### LOWTHER HALL

Lowther Hall is an inclusive school for girls from Kindergarten to Year 12, committed to excellence for all. Situated in Essendon, it is the only Anglican independent school for girls in the area. The School has a maximum enrolment of 800, a size which enables each girl to be known as an individual. Lowther Hall is a learning community in which staff and students work together to achieve shared goals of improvement and innovation.

### POSITION DESCRIPTION

The successful applicant should exhibit strong leadership and coordination. They should be an excellent classroom practitioner whose teaching is informed by contemporary educational research. They will be committed to their own learning and professional development. Passionate about their field, they will demonstrate the ability to build a culture of success in and enjoyment of their subject by students and to ensure high standards of teaching and learning.

Support of the School's values is essential.

### DUTIES

- Be responsible for the planning and implementation of a sequential Kindergarten to Year 6 Physical Education and Sport program, including Perceptual Motor Program and House sport program.
- Managing Physical Education, Junior School staff and external coaches within the Physical Education and Sport program.
- Monitor and coordinate reporting and assessment in accordance with the Australian Curriculum for Prep to Year 6.
- Organise external venues, coaches and transportation to support the Physical Education and Sport program.
- Coordinate Early Years and Junior School carnivals, including Athletics, Swimming and Cross Country events.
- Coordinate and support district and divisional sporting events.
- Mentor Junior School House Captains.
- Coordinate and facilitate lunchtime clubs related to Physical Education.
- Be responsible for purchasing and maintenance of Physical Education and Sport equipment for Kindergarten to Year 6.
- Support the Early Years and Junior School whole school co-curricular program, including camps, excursions and events.



## SELECTION CRITERIA

Applicants should address the criteria below in a statement of no more than 500 words:

1. Appropriate undergraduate qualifications as a primary teacher
2. A proven record as an outstanding physical education teacher
3. Knowledge of contemporary teaching approaches
4. Knowledge of the Australian Curriculum
5. The capacity to develop, maintain and oversee effective curriculum programs
6. A proven ability to lead and manage a team of staff in a manner which promotes high standards of teaching and learning
7. A proven ability to develop productive relationships with students, staff and parents
8. Excellent organisational, administrative, communication and presentation skills
9. An understanding of the Lowther Hall context and requirements for ensuring child safety

## APPLICATIONS

Applicants for the position of Head of Early Years and Junior School Physical Education and Sport, should include in their application the following information:

1. Full name
2. Residential/Postal address, email and phone contact details
3. Religious affiliation (optional)
4. Educational qualifications (a certified copy of Academic Transcript is required)
5. Previous work history
6. A statement of no more than 500 words addressing the selection criteria
7. A colour photocopy of VIT registration card
8. The names, addresses and telephone numbers of three professional referees from whom confidential information may be sought.

**Applications close on Friday 8 September at 9.00am and should be emailed to:**

**The Principal  
Lowther Hall Anglican Grammar School  
PO Box 178  
ESSENDON VIC 3040**

Telephone: (03) 9325 5000  
Facsimile: (03) 9331 1247  
Email: [employment@lowtherhall.vic.edu.au](mailto:employment@lowtherhall.vic.edu.au)  
Website: [www.lowtherhall.vic.edu.au](http://www.lowtherhall.vic.edu.au)

