### Schedule of Fees and Charges 2015

<table>
<thead>
<tr>
<th>Year Level</th>
<th>Tuition Fee</th>
<th>Composite Fee</th>
<th>Total Annual Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>KINDERGARTEN</td>
<td>$11,536</td>
<td>$1,352</td>
<td>$12,888</td>
</tr>
<tr>
<td>PREPARATORY</td>
<td>$10,536</td>
<td>$1,448</td>
<td>$11,984</td>
</tr>
<tr>
<td>YEAR 1</td>
<td>$12,644</td>
<td>$1,448</td>
<td>$14,092</td>
</tr>
<tr>
<td>YEAR 2</td>
<td>$12,644</td>
<td>$1,448</td>
<td>$14,092</td>
</tr>
<tr>
<td>YEAR 3</td>
<td>$13,552</td>
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</tr>
<tr>
<td>YEAR 4</td>
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<td>$1,980</td>
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<td>YEAR 5</td>
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<td>$1,980</td>
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<td>YEAR 6</td>
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<td>$3,984</td>
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<td>$3,384</td>
<td>$22,412</td>
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<td>YEAR 11</td>
<td>$19,752</td>
<td>$3,384</td>
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<td>YEAR 12</td>
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<td>$3,612</td>
<td>$23,576</td>
</tr>
</tbody>
</table>

### Business Terms and Conditions

**Composite Fee**

The School attempts to cover all costs associated with the compulsory curriculum within the composite levy. The composite fee is charged at all levels and covers the cost of the following:

- materials, requisites and associated lesson costs pertaining to compulsory subjects
- compulsory camps, excursions and incursions, transportation costs (excluding public transport), swimming, ID cards, padlock (Year 7 students), Student Planner
- subsidised field trip for Year 9 students
- Information Technology costs such as internet access and a $50 printing/photocopy allowance
- the Year 12 fee includes life membership of the Old Grammarians’ Association

It does not include the cost of textbooks, electronic devices, iPad Apps, stationery, school photographs, public transport, optional excursions or camps. Materials associated with elective subjects, private music lessons, private speech and drama, some sport and cocurricular activities may attract a separate charge.

**Application Fee**

A non-refundable application fee of $100.00 (includes GST) per student is payable on application for admission to the School.

**Enrolment Fee**

On acceptance by a parent/guardian of the offer of a place at the School, a non-refundable enrolment fee of $2,000 per student is payable to secure enrolment. Enrolment is conditional on payment of the Enrolment Fee for each student.

**School Development Fund**

All students entering the School benefit from parents’ voluntary contributions to the School Development Fund. The School’s building improvement and development plans rely on parents continuing to contribute to this Fund. The School Development Fund contribution is a voluntary amount of $640 per family per year and is tax deductible.

**Private Lessons and Other Co-curricular Activities**

Private lessons are available in speech, drama and music. Separate terms and conditions apply to these lessons and are available on request.
Some optional cocurricular activities, such as rowing, overseas trips and overseas exchanges, incur additional charges and are billed separately.

Enrolment for private lessons and other cocurricular or optional activities will not be accepted or maintained for any student if the School account for that student’s family is in arrears.

Terms of Payment

Payment of Tuition and Composite Fees

Any family applying on or after 1 February 2015 for enrolment at the School shall be required to pay fees in advance equivalent to one term’s Tuition and Composite Fee for each student. This is payable within 30 days of receipt of the account. This payment in advance is not refundable unless the signatories to the Form of Application and Entry provide two terms’ written notice of withdrawal from the School.

Payment Options

For families who commenced prior to 1 February 2015 (i.e. families already at the School) the following payment options are available:

- **Annual**  
  Full year’s Tuition and Composite Fees paid by 6 February 2015. In such case a 2.5% discount on the Tuition Fee component will be applied.

- **Monthly**  
  Ten monthly instalments commencing 15 February 2015. This option is only available by direct debit to one nominated bank account or credit card and is only available if all the required direct debit authorities are returned to the School by 6 February 2015.

Four Instalments

Each instalment is payable by the Friday of the first week of commencement of each school term:

- **Instalment 1** Payable on or by 6 February 2015
- **Instalment 2** Payable on or by 17 April 2015
- **Instalment 3** Payable on or by 17 July 2015
- **Instalment 4** Payable on or by 9 October 2015

Other Discounts

A ten percent [10%] reduction on the Tuition Fees applies for second and subsequent sisters attending the School concurrently and is applied to the younger student’s Tuition Fees.

All discounts including scholarships apply only to the Tuition component of school fees. The Composite fee is not subject to discount.

Non-Payment of Fees

The School relies upon parents and responsible persons to comply with the fee conditions. Any deviation from this compliance requires valuable resources to be allocated to debt collection rather than facilitating education services. If required, the School will take measures to recover fees, charges and the costs of recovering such debt. The following points are important for all parents and responsible persons to be aware of:

- Any School account that is not paid in full by the due date will be charged a Late Payment Fee of $100. An additional $100 Late Payment Fee will apply for each additional month that the account remains in default and is not paid in full.
- Students will not be permitted to undertake any optional cocurricular school activities which incur a separate charge or fee whilst the School account in relation to that student or any sister remains in arrears. Nor will they be able to attend trips, study tours or student exchanges.
- The School reserves the right to suspend the enrolment of a student at the commencement of the following school term if the School account remains in arrears.
- All accounts must be paid in full at the end of each school year. A student may not commence a new school year while the School account remains in arrears.
- In cases where there has been a history of substantial non-compliance with the School’s terms of payment, the School may impose special conditions including payment of all school fees for the full year, in advance before the commencement of the next school year.
- If a student is withdrawn at the insistence of the School then the signatories on the Form of Application and Entry are responsible for the account and are liable for all fees and charges up to and including the date of notice of the student’s enrolment cancellation.
- No reductions in school fees are available for absences unless previously agreed to by the Principal.
- Any legal or other expenses incurred by the School in the collection process for outstanding accounts will be passed on to the persons who have signed the Form of Application and Entry.

Notice of Withdrawal

Two terms’ notice in writing must be given by the signatories to the Form of Application and Entry when a student is removed from the School, or two terms’ fees are payable in lieu.

Payment Methods

The following payment methods are accepted by the School:

- BPay facility.
- EFTPOS Facility for all debit cards and including credit cards- MasterCard, Visa, American Express only. Diners Club is not accepted.
- Cheque or Cash.

A 1% surcharge applies for the use of any credit card.

In the event of an unsuccessful direct debit from a nominated bank or credit card account, the Business Office will make contact to arrange an alternative payment. An administration fee of $10 (including GST) will be applied to each failed direct debit attempt.

Acceptance of Business Regulations

All persons signing the Form of Application and Entry are deemed to be jointly liable for all fees and charges payable to the School [the Responsible Person]. This agreement applies regardless of any changes in the relationship between co-signatories, any child support arrangements or any private agreement with a third party regarding payment of fees.

In the absence of a revised Form of Application and Entry, invoicing will remain to the persons who signed the original Form of Application and Entry.